



LA PLATA COUNTY, CO • EST. 2003 • ELEV. 7762'
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BOARD OF DIRECTORS MEETING MINUTES

REGULAR MEETING

Tuesday, April 16, 2019 @ 8:00 PM
Emerson Residence: 379 Trew Creek Drive

Call to Order: Call to Order 8:03 PM.

Determination of Quorum: Quorum present (Ball, Thompson, Emerson, Fuhrman & Grimes)

Public Attending: Ryan Robinson, Sara Mascarenas, Marty, John Debbink, Matthew Moon

Approval of Meeting Agenda: Approved with additional items. (Motion) Brad/Eric All.

Discussion of Agenda Items:

Order of Business:

- 1) Open Discussion
 - a) Discussed ongoing problems with road drainage and areas with more major damage due to excessive snow and subsequent spring runoff. Ryan did some emergency ditch work on behalf of Bayer's to prevent further flooding/runoff into Bayer's house.
 - b) Discussed need for owners to maintain and clean their ditches and culverts. Marty suggested use of rock diversions to limit silt runoff entering culverts. Board will consider communicating ditch/culvert maintenance in upcoming newsletter. Also, Judy Bolton is sponsoring a neighborhood cleanup day that will include ditch cleaning.
 - c) Discussed various challenges of performing ongoing maintenance throughout the summer given budget limitations, cost/availability of contractors making repeated trips and need to prioritize areas requiring major improvements.
 - d) Matt and Ryan are both interested in doing work for ATMD. Ryan has a skid steer and Matt will have an excavator on site for some private work he is performing. Both will provide a fee estimate for their work, which is anticipated to be lower than major contractor rates.
 - e) John will be performing work for ATMD. He'll install speed bumps after primary spring road work is complete, look into bulk culvert pricing, install gravel barrels at specified locations, and research/propose options for improving and increasing capacity of mailbox area.
- 2) Prior Meeting Minutes Review: Board reviewed and approved prior meeting minutes. (Motion)
- 3) Road Report: Discussed various items in addition to those covered during Open Discussion.
 - a) The Board Committee will meet on Monday to tour all ATMD roads to outline areas that need major work or standard maintenance. The outline will be used to develop and prioritize a work plan for 2019.
 - b) Timing of primary road work will be May/June after snow melt is complete and prior to heavy rain season in July. Possibility for clean-up/maintenance work in fall.
 - c) AJ Road Company will perform major road work. Harry Bolton will perform ditch cleanup and minor improvement work. Matt and Ryan will also be considered for minor projects.



- 4) Financial Report: Discussed spending year-to-date and available funding for spring/fall work. Excessive snow removal costs will limit budget funding for major improvements and maintenance. Board will consider need to revise 2019 Budget to accommodate road improvement and maintenance needs.
- 5) Compliance Report: Discussed completed and upcoming compliance items and filings. The Application for Audit Exemption was submitted to the State Auditor. Next major item will be bond payment due in July.
- 6) Additional Items:
 - a) Vacancy Appointment: The Board provided Bill Grimes with his Notice of Vacancy Appointment. Bill pledged and signed his Oath of Office.
 - b) Culvert Standards and Construction Fee: The Board established culvert standard for all new, replaced or repaired culverts. The approved standard requires a minimum of 18" diameter steel culverts, which was based on a general recommendation from a civil engineer. The Board also approved a Construction Impact Fee of \$250 for general impact to the roadways from construction vehicles and equipment. Additionally, any specified damage in excess of the \$250 will be billed to the lot/home owner. (Resolution)
 - c) Newsletter: Discussed new format changes to the newsletter. Bill will work to draft narratives.
 - d) Electronic Payment Option: Discussed electronic payment service (PayPort) offered by SIPA/State of Colorado to Metropolitan Districts. Board approved use of the service as a payment option for District fees via a link on the ATMD website. (Motion)
 - e) Trash: WCA has missed several pickups over the last weeks. Eric will work to obtain a fee credit for the missed pickups.
 - f) Mailboxes: Discussed the need to increase the volume of mailboxes available at the mail bank.
- 7) Signage: Several signs were damaged or knocked down due to increased volume of snow. Board will look into repairing or replacing signs as necessary.

Meeting adjourned: 12:07 a.m. **Next Regular Meeting:** Scheduled for June 12, 2019.

Motions:

- 1) Motion by Brad to approve the Meeting Agenda. Seconded by Eric. All in favor (5-0).
- 2) Motion by Missy to approve 2/13/19 Meeting Minutes. Seconded by Brad. All in favor (5-0).
- 3) Motion by Brad to approve use of electronic payment service. Seconded by Aaron. All in favor (5-0).

Resolutions:

2019-4: Resolution to Establish Culvert Standards and Construction Impact Fee. Proposed by Brad. Seconded by Missy. All in favor (5-0).