



LA PLATA COUNTY, CO • EST. 2003 • ELEV. 7762'
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BOARD OF DIRECTORS MEETING MINUTES

REGULAR MEETING

Wednesday, December 12, 2018 @ 8:00 PM
Emerson Residence: 379 Trew Creek Drive

Call to Order: 8.22 p.m.

Determination of Quorum: Quorum present. Corbet, Missy, Eric, Brad and Aaron.

Public Attending: None.

Approval of Meeting Agenda: Approved. (Motion)

Discussion of Agenda Items:

Order of Business:

- 1) Open Discussion:
 - a) Discussed Judy's email request for an additional grit barrel on Aspen Drive, as well as compiling a list of neighborhood emails/contacts in case of emergency. The Board agrees the grit barrel would be helpful and would fall under existing approved budget operations.
- 2) Prior Meeting Minutes (Review for Approval): Reviewed and approved. (Motion)
- 3) Road Report:
 - b) SWAG delivered the tractor with all attachments and it is ready for use.
 - c) Discussed big projects potentially planned for next year, including Ridgecrest, Aspen Loop and Sierra Circle. After the snow melt, ATMD will execute surveying to determine trees in the road right-of-way (if owners remain non-responsive). (Motion)
 - d) Board intends to initiate planning at next Board meeting so that work may begin in April or as soon as possible after snow melt.
 - e) Board will consider grading roads twice a year – in the spring and fall. Grading would be in conjunction with spring and fall road improvements.
 - f) Josh and Sara (lower Sierra Circle) are looking to do work and Board will consider them as an option for various jobs.
- 4) Financial Report:
 - a) Discussed year-to-date financials vs. budget.
 - b) Reviewed 2019 Budget for approval. 2019 was Budget approved by the board with no further amendment. (Resolution)
 - c) Board appropriated funding for 2019. (Resolution)
 - d) Board set mill levies for 2019. (Resolution)



- e) Board agreed to use Todd Beckstead again to compile the Audit Exemption Application. (Motion) Brad will provide Todd with necessary documentation.
- 5) ATMD Website: Discussed need for updates to ensure documentation posted on the website is current. Brad will provide Eric with a list of updates and related attachments.
- 6) ATMD Compliance Calendar: Discussed upcoming compliance milestones and requirements. Brad will ensure all documentation is submitted to DOLA by respective deadlines.
- 7) Additional Items:
 - a) Board discussed status of developing resolution to adopt a driveway fee for new or modified driveways. Plan would be for a \$50 permit to ensure proper placement and drainage, including a requirement for an 18 inch culvert (per recommendation from external civil engineer). Corbet is working to draft language for the resolution based on County Code.
 - b) Discussed developing a simple template for annual or spring/fall newsletter. Focus would be having brief bullet descriptions of current and planned projects (with time/cost scope), summary of budget and spending (with infographics for planned v. budget and prior year comparisons), and a section for community info (such as fire wise).

Meeting adjourned: 10:35 p.m.

Motions:

- 1) Motion by Corbet to approve the Meeting Agenda. Seconded by Aaron. All in favor (5-0).
- 2) Motion by Corbet to approve 10/10/18 Meeting Minutes. Seconded by Missy. All in favor (5-0).
- 3) Motion by Corbet to hire a surveyor to determine right-of-way on Ridgecrest if owners do not respond to ATMD requests to discuss trees needing to be removed. Seconded by Eric. All in favor (5-0).
- 4) Motion by Brad to again hire Todd Beckstead, CPA to compile the Audit Exemption Application for 2018 (consistent with past years). Seconded by Aaron. All in favor (5-0).

Resolutions:

- 1) 2018-7: Resolution to Adopt Budget. Proposed by Brad and seconded by Corbet. All in favor (5-0).
- 2) 2018-8: Resolution to Appropriate Funds. Proposed by Brad and seconded by Aaron. All in favor (5-0).
- 3) 2018-9: Resolution to Set Mill Levies. Proposed by Brad and seconded by Missy. All in favor (5-0).

Next Regular Meeting: Scheduled for Wednesday, February 13, 2019.