



LA PLATA COUNTY, CO • EST. 2003 • ELEV. 7762'  
1 Trew Creek Drive, Durango, CO 81301  
www.aspen trailsmd.com • board@aspen trailsmd.com

## Board of Directors

### President/Chairman

Corbet Hoover  
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### Vice President, Governance

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### Vice President, Operations

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### Treasurer

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### Secretary

Aaron Ball  
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## BOARD OF DIRECTORS MEETING MINUTES

### REGULAR MEETING

Wednesday, October 10, 2018 @ 8:00 PM  
Emerson Residence: 379 Trew Creek Drive

**Call to Order:** 8.08.

**Determination of Quorum:** Quorum present: Corbet, Missy, Eric, Brad and Aaron.

**Public Attending:** None.

**Approval of Meeting Agenda:** Approved. (Motion)

### Discussion of Agenda Items:

- 1) Open Discussion: Waived. Additional items discussed after main agenda.
- 2) Prior Meeting Minutes (Review for Approval): Reviewed and approved. (Motion)
- 3) Road Report:
  - a) Waiting to hear from two owners on Ridgway regarding clearing of trees near roadway. At this point, we'll hold work until next year to try to obtain additional grant funding. We'll remind owners in February and if no answer we'll get a survey to identify trees in roadway. Preliminary plan to remove trees by June.
  - b) Waiting for Invoice from Scooter for additional ditch/culvert work on Sierra.
  - c) New home on Sierra drive will have driveway and need driveway culvert. Existing ATMD culvert under road is dropping and will need to be moved. Plan to have this done in conjunction with owner's driveway work to minimize cost and for efficiency in repair.
  - d) Discussed potential need to adopt a driveway installation/modification permit requirement to ensure proper culvert size and placement. Will discuss further at next meeting.
  - e) Aspen Loop needs major work due to natural spring in the road. Temporary repairs will not be sufficient to improve road or prevent continued damage. Plan to phase work with Ridgway work or do in successive years depending on priority.
  - f) Snow Removal:
    - i. Tractor delivery planned for December. Lease is consistent with prior year.
    - ii. Will do a walk-through with Mike (snow contractor) to show new culverts, discuss past problem areas and ensure his plowers don't scrape crowns or road materials.
    - iii. Steve Dejka bought a skid steer and may do some clearing on roadway near his house if Mike has not yet cleared it. However, that area is still ATMD's responsibility as it is ATMD roadway.





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- 4) Trash Report: No new matters to discuss.
- 5) Financial Report:
  - a) Spending to date and planned for remainder of year is within budget.
  - b) Liens were filed for owners delinquent more than two years annual fee.
  - c) Statements will be sent around year-end for remaining delinquent owners.
- 6) ATMD Website: No new matters to discuss.
- 7) ATMD Compliance Calendar:
  - a) Draft budget will be delivered to Board by 10/15; notice of budget hearing will be published in the Durango Herald.
  - b) 2019 Operations & Maintenance Fee will remain at \$500. (Resolution)
  - c) Discussed upcoming compliance items through year-end.
- 8) Additional Items:
  - a) Park/Rec funding:
    - i. Linda Young property is unbuildable and she's looking to sell. It's not clear how functional this area would be for a park or public area. Aaron will discuss options with Bud
    - ii. Discussed potentially developing a bus stop/shelter area near entrance, but it's not clear whether this would meet requirements for use of park/rec funding. ATMD will consult Bud (lawyer) for clarification.
  - b) Discussed having an ATMD neighborhood volunteer work day to clean out ditches of debris that causes run-off and road damage. May consider coordinating with Judy to have chipper on site. Afterward we could have a small get together with food and beverage as reward for volunteers.
  - c) ATMD Newsletter: Continued prior discussions of a spring/fall newsletter.
    - i. Plan to create a simple template that can be easily updated with a few bullets of relevant information.
    - ii. Focus will be on Roads, but may include other relevant information (e.g., fire/trash issues).
    - iii. Plan to include descriptions of completed, ongoing and planned projects.
    - iv. Plan to include infographics on spending: YTD Spending v. Budget; YTD spending on roads by type (snow, improvement, maintenance) and prior or multi-year comparisons.
    - v. Consider partnering with Judy or other folks to include fire and safety updates.

**Meeting adjourned: 10:35 p.m.**

**Motions:**

- 1) Motion by Brad to approve the Meeting Agenda. Seconded by Aaron. All in favor (5-0).
- 2) Motion by Corbet to approve 8/23/18 Meeting Minutes. Seconded by Missy. All in favor (5-0).

**Resolutions:**

- 1) 2018-6: Resolution to Set Operations & Maintenance Fee for 2018. Proposed by Brad and seconded by Corbet. All in favor (5-0).

**Next Regular Meeting:** Scheduled for Wednesday, December 12.

