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BOARD OF DIRECTORS MEETING MINUTES

REGULAR MEETING

Friday, October 14, 2016 @ 8:00 PM
Emerson Residence: 379 Trew Creek Drive

Determination of Quorum: Quorum is present: Corbet Hoover, Bill Hesford, Matt Emerson and Brad Fuhrman

Public Attending: Aaron Ball, Matthew Moon (and Leslie), Josh Toles, Todd & Linda DiNoble, Anne Foster and Bob Foisel

Approval of Meeting Agenda: Approved with the addition of agenda item #9.

Order of Business: Call to order @ 8:20 p.m.

- 1) Open Discussion
 - Group discussion about the increase in annual assessment from \$300 to \$500. Board discussed the reasons and need for the increase. Residents posed questions, shared concerns or support for the increase, and offered suggestions for future maintenance cost savings.
 - Aaron discussed exploring the potential for water service in the District, including re-plumbing the existing, seasonal water system maintained by Aspen Trails Water Company. Grant money may be available. Overall project cost is likely \$10M+. Aaron will be participating in meetings with Aspen Trails Water Company and will report back later.
 - Board discussed need to update content ATMD website. Pages discussing General Information, Fees and By-laws will be priority. Eric will learn technical requirements and manage the website. Project will be ongoing.
 - Board discussed general format of 3-5 year Road Plan. Development of Road Plan will be ongoing.
- 2) Approval of Minutes from 8/12/16 Regular Meeting
 - Approved as revised. All in favor.
- 3) Approval of Bills and Appropriations
 - As applicable, motions and resolutions are separately listed below.
- 4) Road Report
 - Corbet provided road report.
 - Culvert cleaning is delayed. Contractor (AJ) is trying to coordinate to get proper 4x4 vehicle for hauling equipment in ATMD. Work is stilled planned, but continued delays may limit what can actually be done this year.
 - Corbet is in contracting discussions with Mike, who will replace Ben as our snow contractor. Mike's fee/rate will be less than Ben's. ATMD's threshold for snow service will at 6" of snow or Board discretion in managing storm cycles. (Motion)
 - ATMD will lease a Kubota tractor from SWAG (~\$12,500 for Dec-March) and purchase chains (~\$1,100) and returnable, spare drive line (~\$1,000). We will consider purchasing the equipment if sufficient for our winter snow needs. Equipment will be covered under ATMDs existing umbrella insurance policy. (Motion)



- 5) Trash Report
 - Service will continue at 3 days per week during winter. Based on increased customer participation, the seasonal and full-time resident rates will likely be reduced from 2016 cost.
- 6) Financial Report
 - Brad provided financial report.
 - a. Year-to-Date Budget Review
 - Reviewed year-to-date spending vs. budget.
 - b. 2016 Budget Revisions
 - Discussed need to revise 2016 budget due to increases winter snow costs. Funds originally appropriated for Capital Improvements will be re-allocated to Road Maintenance. Notice of proposed revisions will be posted in the Durango Herald. Budget revisions will be considered by the Board at an open public meeting. (Motion)
 - Additionally, the 2015 budget may also require supplements and amendments. Notice of proposed revisions and amendments will be posted in the Durango Herald. Budget revisions will be considered by the Board at an open public meeting. (Motion)
 - c. 2017 Budget Process and Timeline
 - Discussed the 2017 budget process and timeline, including public notice requirements. Notice will be posted in the Durango Herald and the 2017 budget hearing(s) will be considered by the Board at an open public meeting(s). (Motion)
- 7) Designate the Budget Officer
 - Brad was designated by the Board as Budget Officer. Brad will provide a draft of the proposed budget by October 15. A copy will also be posted on the website. Notice of upcoming budget discussions will be posted in the Durango Herald. The Discussed the 2017 budget process and timeline, including public notice requirements. Notice will be posted in the Durango Herald and the 2017 budget hearings will be considered by the Board at an open public meeting. (Motions)
- 8) ATMD Compliance Calendar
 - Brad reviewed the Compliance Calendar and discussed upcoming requirements.
- 9) Board Vacancy Appointment
 - Board considered the qualifications of Aaron Ball as a potential Board Member to replace Matt Smith (resigned 9/25/2016). Board determined that Aaron was qualified and interested. Board selected Aaron as a Vacancy Appointment. Notice of Vacancy Appointment was provided to Aaron, who subsequently completed the Oath of Office within 30 days as required. (Motion)

Motions:

- 1) Motion by Corbet to approve leasing Kubota tractor from SouthWest AG. Total estimated at ~\$15K for lease, chains and spare parts (returnable if not used). Motion was seconded by Bill and passed. All in favor.
- 2) Motion by Corbet to initiate contracting with Mike for snow removal. Motion was seconded by Bill and passed.
- 3) Motion by Corbet to designate Brad as Budget Officer. Motion was seconded by Bill and passed. All in favor.
- 4) Motion by Brad to approve publishing notice of 2015, 2016 and 2017 budget hearings in the Durango Herald. Total estimated at \$250 or less. Motion was seconded by Corbet and passed. All in favor.
- 5) Motion by Bill to appoint Aaron Ball as a Vacancy Appointment to fill the open Board position resulting from Matt Smith's resignation. The motion was seconded by Corbet and passed. All in favor.

Resolutions: No resolutions were proposed at this Regular Meeting.

Next Regular Meeting: The next Regular Meeting is set for December 9, 2016.